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MAJOR AREAS OF POTENTIAL IMPROVEMENT SELECTED FOR
EMPHASIS DURING THE FISCAL YEAR 1952

1. Continued simplification of procedures and the establishing of more formally documented procedures, especially on covert matters, will receive significant emphasis.
2. Extension of basic research on the economies of foreign areas, especially the USSR and European Satellites.
3. Improved coordination and coverage of economic intelligence production and the fuller utilization of facilities of other Government agencies and non-government research facilities. Plans are being developed for a consultants' panel.
4. Continuous examination of manpower utilization to ensure maximum production with minimum personnel.
5. Expansion of the external research program to exploit non-governmental facilities in the study of the industrial potential of the Soviet Bloc.
6. Development of plans for the use of non-intelligence agencies of the Federal Government and non-governmental institutions to support the intelligence effort.
7. Further utilization of machine support in the collection and referencing of intelligence materials.
8. Efforts will be continued to restrict materials entering the dissemination pipeline to those needed for intelligence purposes, thereby reducing the volume of data received daily which must be handled and controlled at all distribution and sub-distribution points.
9. Renewed efforts to eliminate the maintenance of intelligence files in the other intelligence agencies which duplicate files maintained in CIA as a "common concern" service.
10. The placement of increased emphasis upon the development of proper intelligence support for the United States Government's psychological warfare programs.
11. Improvement of scientific collection in the field, by adding contact specialists with scientific background, by training selected field officers
12. Provision for extensive studies of foreign nationality groups and aliens in order to enhance exploitation.
13. Development of improved measures for procurement, collation and analysis of foreign document source material.

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14. Continued study of intelligence communications problems in order to shorten transmittal time, tighten security and improve service.
15. Implementation of all phases of the training program and constantly striving to improve the effectiveness of all programs by reviewing and evaluating courses, course material and instructional methods and procedure.
16. Development of procedures and relationships to shorten the time element in handling the
17. Consolidation of warehouse facilities within the departmental area and the procurement of additional warehouses in strategic locations will be effected in order to reduce present and prevent future cargo backlogs. Continued efforts will be made toward the development and improvement of procurement planning, both short and long-range, in order to provide sound logistical support for the Agency.
18. Continued application of the Agency Management Improvement Program with emphasis upon overseas administration and decentralization of authority.
19. Emphasis will be placed upon the development and maintenance of necessary workload data to the greatest extent feasible in order to improve the basis for determining requirements and work accomplishment.
20. Concerted evaluation of substantive performance in order to ensure maximum operational achievement for each sum expended.
21. Development of personnel practices and procedures to provide for optimum expansion and more effective administration of covert personnel matters. The performance evaluation system, the incentive awards program, the recreation and welfare mechanism and employee utilization will all be subjected to intense study.
22. Financial and property accounting, especially covert, will be examined in order to simplify procedures and improve control.
23. The revision and development of complete Agency covert regulations and procedures will be a fiscal year 1952 highlight.

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